

Essay Guidelines

- Use Times New Roman, 12-point font; no image is allowed in the text. Submit simple text only
- Upload your essay (in MS Word format), or, videos, or multi-media files/links for the information campaign [here](#).

Make sure to **complete the form with your name, and level, and specify the categories** you are competing in.

DO NOT ENTER YOUR NAME and SCHOOL NAME IN THE ESSAY DOCUMENT YOU ARE UPLOADING. YOUR submission will be disqualified if your name is found in the essay.

- The document that you are uploading MUST be titled as follows:
EPC 20XX, Level X , Nth grade, LNAME FINITIAL, SchoolName, Type of submission (essay, poster, or multimedia)
 - ❖ (Where xx- 22; Nth – your grade; LNAME- last name; FINITIAL- first Initial; SchoolName- 3 letters abbreviated names)
Document Name Example: EPC2022, Level 5, 10th, MC, AHS, Essay
DO NOT Enter your personal information such as your name and school name in the documents you submit.
 - ❖ On the subject line mention: EPC 20**, your level, your grade, your last name and first initial, your institution, and the name of the topics (see “sample: essay submission email”)
 - ❖ A few of the abbreviated institution names are listed below:
Al Huda School (AHS); Al Rahmah School (ARS); Tarbiya Academy (TA); Al Fatih Academy (AFA); King Abdullah Academy (KAA); Washington International Academy (WIA); M&S Learning Center (MMLC); ISB, DCA

(Diyaret Center of America); PGMA, ADAMS, DAT (Dar ul Taqwa), ICCL, ISWA, MCC, ICM, ICG, etc.

- DO NOT use multiple entries for the same submission. One essay per submission only
- References must be cited using APA Format (<http://owl.english.purdue.edu/owl/resource/560/01/>) – for Quran citation use (Sura #: Ayaha #), and for Hadith, use (Source, Hadith #) or APA format
- *Written statements from the parent/guardian and the author confirming that the work was primarily done by the author (Book publication requires that the work is original and their own.)
- EPC contest is a 3-phase event: Writing, speaking, and publishing.
- Top contestants in the Written Essay contest of each level will participate in the Speech Contest. Therefore, preparing and rephrasing the essay for the speech is highly encouraged for all participants upon completion of their essays.
- All essays, posters, and multimedia submitted for this contest become the property of the Mafiq Foundation. Mafiq Foundation reserves the exclusive right to use these materials for publishing, circulating, and promotional purposes.
- An honor statement stating the type of help and the level of effort that you received from your parents, teachers, or others in preparing the essay must be included. You can upload your honor statement separately. The title for the honor statement file should be the title of your submission: Honorstatement. A sample honor statement.