

## **Extemporaneous Speaking**

Extemporaneous speaking is a form of public speaking where participants deliver a speech without prior preparation on a given topic. Students are typically provided with a topic or question just minutes before they are required to present, relying on their knowledge, critical thinking skills, and ability to organize thoughts quickly. This style of speaking requires adaptability, quick thinking, and a solid understanding.

### Guidelines for In-Person

- Each participant will be given a topic or question several minutes in advance
- Participants will NOT have access to any laptop, cell-phones, or any device that can connect to the internet during the preparation time.
- Participants will NOT be allowed to in-real time access any references preparing for the speech. Any references they would like to use (quranic ayaat, hadith, quotes etc.) would have to be from memory or prior knowledge.
- Participants will be given several blank pages and a writing utensil to use to help them prepare for the speech.
  - Tip: The students DO NOT need to write their speech word-for-word. The judges WILL NOT ask to see the paper. Only the speech given by the participant will be evaluated.

### Guidelines for Virtual

- Each participant will be given a topic or question several minutes in advance
- Participants will be allowed to access any references online for preparing the speech.
- Although participants will have access to the internet, they are NOT allowed to plagiarize their entire speech. If found to do so, may result in disqualification.
- Participants will be allowed to use a word processor (Google Docs, Microsoft Word etc.) to write their speech. As noted above, participants DO NOT need to write their speech word-for-word. The judges WILL NOT ask to see the paper. Only the speech given by the participant will be evaluated.

### Timing (Both In-Person and Virtual)

<b>Level</b>	<b>Prep Time</b>	<b>Speech Time (Max)</b>
Levels 1 & 2	30 Min	3 Min
Levels 3 & 4	25 Min	5 Min
Levels 5 & 6	20 Min	7 Min

## **Extemporaneous Writing**

Extemporaneous writing, much like extemporaneous speaking, involves the spontaneous creation of written content on a given topic without prior preparation. Writers are presented with a prompt or subject, often with limited time for brainstorming and organizing their thoughts, before they begin composing their response. This form of writing assesses a person's ability to think on their feet, synthesize information rapidly, and articulate ideas coherently in a short amount of time. Extemporaneous writing is commonly encountered in competitive settings, such as timed essay exams or impromptu writing competitions, where individuals must demonstrate effective communication skills under time constraints.

### Guidelines for In-Person

- Each participant will be given a topic or question several minutes in advance
- Participants will be given the same prompt as others in their level
- Participants will NOT be allowed to in-real time access any references preparing for the speech. Any references they would like to use (quranic ayaat, hadith, quotes etc.) would have to be from memory or prior knowledge.
- Participants in Level 1&2 will be allowed to write their essay on a blank sheet of paper which will be provided.
- Participants in Level 3&4 and Level 5&6 will be allowed to write their speech on an electronic device that will not have access to the internet, or on a blank sheet of paper if they prefer.

### Guidelines for Virtual

- Each participant will be given a topic or question several minutes in advance
- Participants will be given the same prompt as others in their level
- Participants will be allowed to in-real time access any references preparing for the speech.
- Participants in Level 1&2 will be allowed to write their speech on a blank sheet of paper which will be provided. A scanned copy/photo of the essay will need to be submitted.
- Participants in Level 3&4 and Level 5&6 will need to write their speech on a word processor

Timing (Both In-Person and Virtual)

<b>Level</b>	<b>Writing Time</b>	<b>Word Count (Min/Max)</b>
Levels 1 & 2	30 Min	3 Min
Levels 3 & 4	45 Min	5 Min
Levels 5 & 6	60 Min	7 Min